



DEFENSE INTELLIGENCE AGENCY  
WASHINGTON, D.C. 20340-5100



FAC-2A

JUN 17 2019

Emma Best  
MuckRock News  
DEPT MR 74788  
411 Highland Avenue  
Somerville, MA 02144-2516

Dear Ms. Best:

This letter acknowledges receipt of your Freedom of Information Act (FOIA) request dated June 5, 2019 and is an interim response. You requested:

- *Documents describing or generated as part of the governing any different processing FOIA queues*
- *Documents describing the rules and procedures governing any different processing FOIA queues*
- *Documents, produced in the previous 15 years, containing reports or statistics describing the FOIA processing queues*
- *Documents describing procedures for the handling or coordination of requests from high volume FOIA requesters*
- *Documents describing procedures, rules and prerequisites for any exceptions to processing requests in a "first in, first out" process*
- *Documents describing procedures and rules for the processing of especially complex or delicate FOIA requests*
- *Documents describing procedures and rules for the processing of "high visibility" FOIA requests, such as those which are likely to elicit reactions from the media or the public*
- *Documents describing procedures and rules for the processing of FOIA requests from members of Congress and federal government agencies*
- *Documents describing procedures and rules for the processing of FOIA requests from non-federal law enforcement agencies*

We received your request on FILL-IN DATE and assigned it case number FILL-IN CASE #. Please use this number on all future correspondence with us regarding your request.

We are unable to respond to your request within the statutory 20 days' response period due to one or more of the following reasons, which are defined in the statute as "unusual circumstances": (I) the need to search for and collect the requested records from field facilities or other establishments that are separate from the office processing the request; (II) the need to search for, collect, and appropriately examine a voluminous amount of separate and distinct records which are demanded in a single request; or (III) the need for consultation, which shall be conducted with all practicable speed, with another agency having a substantial interest in the determination of the request or among two or more components of the agency having substantial subject-matter interest therein.

At this stage of processing your request, we cannot provide an estimated date of completion. As analysis and processing of your request continues, a case officer will better be able to provide an estimate, and at that time, we will provide you with a further interim response.

We typically process requests in the order of receipt. Our backlog currently is in excess of 1,600 requests. The time it takes to respond to a request will vary depending on the complexity of the request and any backlog of requests already pending. If your request is complex, a case officer may contact you to discuss options for expediting your request, including: (I) narrowing the scope or focus of your request or increasing its specificity; (II) specifically describing record(s) you are looking for with additional descriptive details; and (III) including specific event-related information.

We regret that there is currently a substantial delay in processing requests and solicit your patience and understanding. We will process your request as soon as possible. Our FOIA Requester Service Center is available to assist you with any question about the status of your request and any steps you can take to receive a potentially quicker response. For questions, please contact the FOIA Requester Service Center or our FOIA Public Liaison, preferably via email at [FOIA@dodiis.mil](mailto:FOIA@dodiis.mil) or at 301-394-5587.

Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services that they offer. You may contact OGIS at [ogis@nara.gov](mailto:ogis@nara.gov), toll-free 1-877-684-6448, phone 202-741-5770, fax 202-741-5769, or the following address:

Office of Government Information Services  
National Archives and Records Administration  
8601 Adelphi Road-OGIS  
College Park, MD 20740-6001

Sincerely,

(for)

Watkins Nina L  
d223361

Brian L. Jenkins  
Chief, Records Management and Information Services

Digitally signed by Watkins Nina L d223361  
DN: c=US, o=U.S. Government, ou=DoD,  
ou=DoDII5, ou=People, cn=Watkins Nina L  
d223361  
Date: 2019.06.17 12:55:22 -04'00'